



OFFICE OF HOMELAND SECURITY

GRANT MANAGEMENT MEMORANDUM

2009-039

Date: November 5, 2008

To: To Eligible Subgrantees and Interested Parties

From: Grants Management Division

RE: FY 2009 Nonprofit Security Grant Program Training Workshops

The Governor's Office of Homeland Security (OHS) is pleased to announce a series of training workshops covering proper Investment Justification preparation for and submittal to the FY 2009 Urban Areas Security Initiative Nonprofit Security Grant Program (NSGP).

Since space is limited, please notify OHS staff as soon as possible to reserve a space.

Investment Justification Workshop Dates and Locations

Monday, December 1st

Office of Emergency Services
4985 Broder Blvd.,
Dublin CA 94568
10:00am -12:00pm

Wednesday, December 3rd

Glendale Police Department
Community Room
131 N. Isabel Street,
Glendale CA 91206
10:30pm – 12:30pm

Thursday, December 4th

Office of Emergency Services
5555 Overland Avenue, Bldg. 19,
San Diego CA 92123
10:00am - 12:00pm

Workshop Agenda

The workshops will run two hours and include a presentation as well as a question and answer session. Attendees will learn how to successfully complete and submit an Investment Justification for the FY09 NSGP. This will include:

- How to effectively use the provided Investment Justification Template
- How to submit the Investment Justification
- What is new to the UASI NSGP in FY09
- How to avoid common mistakes
- Subgrantees responsibilities

For further information or to RSVP, please contact Amber Lane at Amber.Lane@ohs.ca.gov (916) 322-2743 or Rakesh Sharma at Rakesh.Sharma@ohs.ca.gov (916) 322-2737.

Sincerely,



John Isaacson
Interim Deputy Director
Grants Management